**What is an application letter ?**

Also known as a cover letter, an application letter is a summary of your strongest and most relevant skills and abilities that will be expanded in your resume or selection criteria. It introduces you to potential employers and highlights your suitability for the position you are applying for.

**Another deffinitions**

A job application letter is a cover letter that is written to the potential employer to provide them with information about your qualifications, skills and experience. It is sent along with your resume and other necessary documents.

An application letter is prepared to request anything from a specific person or organization; for example requests for leave, a job, admission to a school or university, an extension of a project, or a report, etc.

An application letter is the letter you write when you ask for something, request permission, or apply for anything. Typically, the letter is one page long. It may be written for personal or business needs. Sometimes it will come with other documents, such as letters of application. Application letters, then, are more than just cover letters; they can also be letters of inquiry or request.