

3. Using the Passive Voice with Different Tenses

To change the tense of a passive sentence, you change the form of the verb 'be'.
The main verb in a passive sentence is always in the past participle form.

Tense	Active Voice	Passive Voice
Present Simple	James writes the letters.	The letters are written by James.
Past Simple	James wrote the letters.	The letters were written by James.
Present Continuous	James is writing the letters.	The letters are being written by James.
Present Perfect	James has written the letters.	The letters have been written by James.
Future Simple (will)	James will write the letters.	The letters will be written by James.
Past Continuous	James was writing the letters.	The letters were being written by James.
Past Perfect	The scientists had found the cure, but it was too late.	The cure had been found, but it was too late.

Other changes

Active Voice Pronoun	Passive Voice Pronoun
I	Me
We	Us
He	Him
She	Her
They	Them
You	You
It	It