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English lectures

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self-introduction

?When do you use a self-introduction

You should offer a self-introduction any time you meet someone new and there isn't someone present to introduce you. The following are specific instances where a self-introduction might be helpful:

- At the beginning of an interview
- While attending a hiring event
- When networking with new connections
- While giving a presentation
- When meeting people at a trade show or conference

What is Self-Introduction?

Self-introduction is simply the act of introducing yourself to someone. When we meet someone new, we introduce ourselves or ask them to introduce themselves.

Self-introduction helps other people to know about your identity, personality, and other essential things related to you.

How to prepare a self-introduction?

Tips for Self-Introduction

- Begin your introduction with a smile on your face as it creates a positive impression and greets the person or audience to whom you are introducing.

- Tell about yourself; name, place, family details, educational details, interests and hobbies if necessary depending on the type of situation for eg:- Interview, meeting, seminars etc.
- Do share about prior experience. skills and recreational activities especially during interview self-introduction
- Use a friendly tone like “Hi there, I’m...” in all other introductions except formal interview introductions where you might say “Hello, I am...”

generally

Useful Expressions

.To introduce yourself, you can say:

Hi, I’m

You can call me

I am a new student at this school

Hello, I am My nick name is

I’m originally from, ..

Let me introduce myself

Pleased to meet you. Nice to meet you. It’s great to meet you.

.My name is.../ I am.....My nick name is.../My friends usually call me....I am 13 years old./I live on Jl. Jambu No. Malang./ My house is on Jl. Jambu No. Malang..My phone number is 081 333 990 056/ You can reach me by dialing 081 333 990 056.6.I am single/ I am married

Exercise

Complete the paragraph below to introduce yourself with your personal details.

Hello,my name is_____.I am (your age)_____. Iam the student of (your school and your department) _____.

I Practice 2After listing the personal details from the conversation above, now find a partner and practice the dialogue in the above box. You may change the personal details with your own personal details.Practice1List the personal details from the conversation in the above box. 8(your hometown)

_____ and now I (your recent address) _____.
I like (your hobbies) _____ and I really _____ because
_____. I always dreamed that someday I would
_____, and that dream has _____ true. In the future, I
(your ideal) _____

professionally

1. Summarize your professional standing

The first sentence of your self-introduction should include your name, job title or experience. If you're unemployed and seeking a job, you might mention your educational degree, certification level or current place in your job search.

For example:

- *"My name is Jordan Lin, and I'm a recent computer science graduate from Stanford University."*

2. Briefly explain your work experience and key accomplishments

Customize this part of the introduction to highlight the details most relevant to the person you're communicating with. If you're in a job interview, discuss your professional skills and accomplishments. If you're giving a presentation, offer information that supports your authority in the area you're discussing. When you're introducing yourself to a potential client, mention your products and services.

- *Ex: "I have over 10 years of experience in marketing, specifically focusing on social media campaigns for rising tech companies"*

3. End with a lead-in to the next part of the conversation

Keep your introduction short and conclude it by leading into what you'd like to happen next. For a presentation, you would summarize what you plan to discuss. In an interview, mention why you're the best person for the job. A self-introduction to a new client or colleague should end with a call to action.

- *"Feel free to contact me if you have any questions. I'm happy to share more about our marketing services"*

Self-introduction examples

For a job interview

"My name is Riley See. I'm a recent elementary education graduate from Ball State University. I've been working at a camp for elementary children this summer, and I'm excited to find my first teaching position for the coming school year. I have several original lesson plans I created during my teaching internship that I look forward to implementing in my own classroom. I attended Brookwood Elementary myself and believe I would be a great fit for your second-grade opening. It would be a joy for me to teach students in the same place that sparked my love of learning"

Exercise

Imagine that you have an interview for job, introduce your self for the .company using the steps in the course