

## **Business travel**

**Exercise 1:** Choose the best word(s) or expression(s) to complete these sentences. In some cases, more than one option is possible.

1. (At the airport. A check-in assistant is talking to a passenger) I'm afraid your flight has been **cancelled** / **delayed** / **crashed** / **double-booked**. It won't be leaving for another two hours.

2. (At the airport. An angry passenger is talking to her colleague) I don't believe it. The airline has **diverted** / **overbooked** / **rerouted** / **postponed** our flight and have told me there are no more seats available for us. We'll have to wait for the next one.

3. (A business executive is explaining why he prefers to fly business class) Flying business class is much more expensive than flying **tourist** / **coach** / **economy** / **club** class, but it's much more comfortable and the food is better.

4. (An announcement is being made at a port) The ship will soon be ready for **embarkation** / **boarding** / **disembarkation** / **climbing**. Would passengers please ensure they have their tickets ready.

5. (At the airport, an announcement is being made to passengers arriving on a flight) Welcome to London Heathrow Airport. Could we remind **transition** / **transitive** / **transitory** / **transit** passengers to wait in the lounge until their next flight is ready.

6. (At the airport, an urgent announcement is being made over the PA system) Would the last remaining passenger for flight BZ112 to Thessalonica please proceed immediately to **door** / **entrance** / **gate** / **pier** 22, where their flight is about to depart.

8. (At the airport, an assistant is helping a passenger to find the right terminal for her flight from London to Belfast) Terminals 2 and 3 are the terminals for international flights. You need terminal 1 for **domesticated** / **domestic** / **domesticity** / **domicile** flights.

9. (At the station, an information desk assistant is explaining ticket prices to a passenger who wants to visit a town and return on the same day). A **single** / **simple** / **one way** / **one direction** ticket to Bradford costs £27.50. A **return trip** / **round-trip** / **circle-trip** / **square-trip** ticket will cost you £42.

11. (On an aircraft, the captain is talking to his passengers) If you need anything during the flight, please do not hesitate to ask one of our cabin **staff** / **gang** / **team** / **crew** members.

12. (A radio announcement is being made for people travelling to a city for their job) Bad news for **expatriates** / **commuters** / **immigrants** / **migrants**, I'm afraid. Traffic on the M25 is backed up for 12 miles at junction 9.

13. (An article in a magazine is talking about air travel) In a recent survey, Albion International Air Ltd was voted the world's favourite **carrier** / **airline** / **airliner** / **airways** for its punctuality, comfort, quality of inflight catering and of course its standards of safety.

14. (A travel agent is explaining insurance policies to a customer) We advise you to take out our

**comprehensive** / adhesive / apprehensive / defensive insurance policy which will cover you against all risks that are likely to happen.

15. (A car hire clerk is helping a customer choose a vehicle) The roads here are so bad and so full of holes that we very much recommend you hire a / an **MPV / saloon / 4x4 / van**.

**Exercise 2:** Choose the best word or expression from each pair in **bold** to complete this text. In some cases, both words / expressions are possible.

There are a few things that the well-prepared business traveler should sort out before they leave the country. First of all, they will need to prepare a / an (1) **schedule / itinerary** so that they know exactly where they will be and who they will see at various times on their (2) **voyage / trip**. Next, they should check their passport: have they got one, for a start, and is it still (3) **validated / valid?** Most countries will not let them in if their passport (4) **runs out / expires** within six months. Secondly, what about a (5) **visa / visor?** More and more countries require foreign visitors to have one, and this will cost money (and time and effort, too: in some cases, the traveller has to present himself or herself in person at the country's (6) **embassy / embassy**). Thirdly, they will need to get (7) **traveller's cheques / traveling cheques** and / or foreign (8) **currancy / currency**: if they choose the latter, they need to check the (9) **exchange / changing** rate to make sure they are getting a favourable (10) **deal / bargain**, and then in most cases they will need to pay (11) **comission / commission / commision** to the bank who supplies it. Finally, they should check that they have (12) **insurence / insurance / insurence** cover, that their (13) **vaccinations / vaccinnations / vaccinations** are up to date, and that their mobile phone will work abroad (and if necessary, make arrangements with their (14) **provider / provisor** to ensure they can get connected to the (15) **network / website** when they arrive).



